



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY GARRISON
BLDG 237, B AVE, P.O. Box 105021
FORT IRWIN, CA 92310-5000

IMNT-ZA

APR 14 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison, Fort Irwin and the National Training Center
Policy #8, Key and Essential Personnel and Designated Housing

1. PURPOSE. To establish installation policy for designation of key and essential personnel and designated housing.
2. APPLICABILITY. This policy applies to all residents of Fort Irwin housing who meet the criteria of key and essential personnel by position as referenced below.
3. REFERENCE. AR 420-1, Army Facilities Management.
4. POLICY. This policy establishes procedures to ensure that compliance with the housing policies and procedures are accomplished.
 - a. Priorities of Housing. The Fort Irwin Waterfall Housing Priority establishes criteria for the priority of housing assignment as set forth by California Military Communities, LLC, and the Department of the Army. Please see enclosure 1.
 - b. Key and Essential (K&E) Personnel. K&E military personnel and civilian employees are incumbents of designated K&E positions as established by the Garrison Commander. The duties of K&E positions require the incumbent's immediate availability on the installation due to military necessity and/or operational requirements. The designation of K&E personnel is kept to an absolute minimum to ensure housing equality for all personnel. K&E designations include both military and civilian personnel. Personnel on Permanent Change of Station (PCS) orders to the National Training Center who are serving in a designated key and essential position are the top priority on the applicable wait list. Please see enclosure 2 for detailed list.
 - c. Designated Housing. The Garrison Commander may designate specific houses to the incumbent's of Key and essential positions. Designated housing at NTC and Fort Irwin are for the following positions:

POSITION


Commanding General
Chief of Staff
Garrison Commander
Commander, Operations Group
Commander, 11th Armored Cavalry Regiment
Commander, 916th Support Brigade
Commander, MEDDAC

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5. The proponent for this policy letter is the Director, Residential Communities Initiative (RCI) at 380-4310.

Encl 2



JONATHAN P. BRAGA
COL, SF
Commanding

DISTRIBUTION: A

FORT IRWIN WATERFALL
HOUSING PRIORITY

- Priority 1. Key and essential military and civilian personnel.
- Priority 2. Personnel in pay grades for whom the housing has been designated in equal priorities.
Military Personnel assigned or attached for duty at Fort Irwin, arriving from an unaccompanied an unaccompanied tour
Military personnel assigned or attached for duty at Fort Irwin.
Military personnel not assigned or attached to Fort Irwin but assigned for duty within one hour commuting distance of the installation.
Unaccompanied family members of military personnel previously assigned or attached for duty at Fort Irwin.
Unaccompanied Foreign Military Personnel (married or single) assigned for duty at Fort Irwin.
Independent duty personnel of any Military service working within one hours commuting distance of Fort Irwin for whom support agreements for housing have been established.
Personnel Exchange Program and integrated personnel assigned or attached to the Installation.
Active Guard Reserve (AGR) personnel serving on active duty pursuant to Title 10 United States Code (10 USC) and who are assigned or attached for duty at the installation or within one hour commuting distance of the installation.
National Guard personnel serving on active duty pursuant to Title 32 USC who are assigned to tenant units on Fort Irwin.
- Priority 3 Military personnel not assigned to Fort Irwin but assigned outside the one hours commuting distance boundary who request housing support. A housing support agreement is required.
- Priority 4 Military personnel of all Services, including 32 USC AGR for who support agreements have not been established and who are assigned or attached for duty within one hour commuting distance of Fort Irwin.
- Priority 5 Other personnel for whom support agreement for housing have been established.
Foreign military students, foreign liaison personnel, other allied military personnel, and Special projects personnel assigned or attached to Fort Irwin.
Non military uniformed personnel of the Public Health Service and the national Oceanic and Atmospheric Administration and U.S. Coast Guard personnel assigned or attached to Fort Irwin.
- Priority 6 Accompanied retired military personnel and spouses or widowed spouses of retired military Personnel.
Accompanied Department of Defense and Federal Agency civilians (other than designated K&E).
Non-military or non-Department of Defense or non-Federal agency personnel (general public).

**NTC AND FORT IRWIN
KEY AND ESSENTIAL (K&E) LIST**

COMMANDING GENERAL (D)

NTC Command Sergeant Major
Commanding General's Aide
NTC Chaplain
Staff Judge Advocate
Inspector General
G2

DEPUTY COMMANDER & CHIEF OF STAFF (D)

Secretary of the General Staff
Chief, Protocol Bureau

Commander, MEDDAC (D)

DCCS
DCCA
MEDDAC CSM (D)
Family Practitioners (5) inclusive of 2 civ/contractor
Internal Med MDs (2)
Pediatricians (3) inclusive of 1civ/ contractor
OB MDs (3) inclusive of 1 civ/contractor
Ortho Surgeons (2)
Nurse Anesthetists (3)
OR Nurses (2)
Pharmacist (3) inclusive of 1 civ/contractor
General Surgeon (1)
Chief of Emergency Room Svcs (1)
Psychiatrist (1) (mil or civ/contractor)

Commander, DENTAC

Oral Surgeon
Senior Dental NCO

GARRISON COMMANDER (D)

Deputy Garrison Commander (civ)
Garrison CSM
Director of Religious Education (Civ)
Director of Public Works (DPW) (Civ)
Director of Family, Morale, Welfare & Rec
(DFMWR) (Civ)
Samuel Adams Chef (civ)
School Liaison (Civ)
Silver Valley Unified School District (Civ)
Director of Emergency Services (DES)
Chief of Police (DES) (Civ)
Deputy Chief of Police (DES) (Civ)
Physical Security Specialist (DES) (civ)
Public Affairs Officer (Civ)
Community Director, Pinnacle (Civ)
Criminal Investigation Division (SAC) (1)
Veterinarian (1)

COMMANDER, 916th SUPPORT BRIGADE (D)

Deputy Commander, NTC Support Brigade (civ)
Command Sergeant Major (D)
Commander, 1916th Support Battalion (CSB)
Command Sergeant Major, CSB
Commander, 1916th Aviation Battalion
Command Sergeant Major, 1916th Aviation Battalion

COMMANDER, 11th ACR (D)

Deputy Commander, 11th ACR
Command Sergeant Major, 11th ACR (D)
Commander, 1st/11th ACR
Command Sergeant Major, 1st/11th ACR
Commander, 2d/11th ACR
Command Sergeant Major, 2d/11th ACR
Commander, Regimental Support Squadron
Command Sergeant Major, RSS
Regimental Chaplain

COMMANDER, Operations Group (D)

Deputy Commander, Operations Group
Command Sergeant Major, Operations Group
Senior Brigade Trainer
Sergeant Major, Brigade Trainer
Senior Armor Combat Trainer
Sergeant Major, Armor Combat Trainer
Senior Mechanized Infantry Combat Trainer
Sergeant Major, Mechanized Inf Combat
Trainer
Senior Light Infantry Combat Trainer
Sergeant Major, Light Inf Combat Trainer
Senior Fire Support Combat Trainer
Sergeant Major, Fire Support Combat Trainer
Senior Logistic Combat Trainer
Sergeant Major, Logistic Combat Trainer
Senior Aviation Combat Trainer
Sergeant Major, Aviation Combat Trainer
Senior Engineer Trainer
Sergeant Major, Engineer Trainer
Senior U.S. Air Force Trainer
Chief, Operations
Chief, Training Analysis Computer Support
British Exchange Officer (D)
Wrangler 07

TENANT ACTIVITIES:

JIEDO Deputy Director
JIEDO Chief of Staff
ATF Agent (JIEDO) (civ)
Lead Network Specialist (1) civ)
Lead Customer Support Technician (1) (civ)
Exchange General Manager (civ)
Exchange Store Manager (civ)
Exchange Main Store Assistant Manager (civ)
Exchange Dust Bowl Manager (civ)
Exchange Loss Prevention Coordinator (civ)
MCSS Manager (civ)
Sandcastle Manager (civ)
Burger King Assistant Manager (civ)
Commissary Manager (civ)
Red Cross (civ)

TOTAL COUNT : 115

65 Officers; 19 NCOs; 31 Civilians

AS OF: 31 Oct 13